

**BROOKFIELD BOARD OF EDUCATION  
AGENDA**

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Brookfield Board of Education

Location: George Economides Board Meeting Room

**Regular Meeting of the Board**

Wednesday, November 16, 2022

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I. Call to order: "Work Session" - Time: 5:30 p.m.

II. The Brookfield Board of Education met in regular session on **Wednesday, November 16, 2022**, at 6:00 p.m. in the George Economides Board Meeting Room. This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call:	Ms. Ronda Bonekovic	Absent
	Mrs. Sarah Kurpe, President	Present
	Dr. Derek Mihalcin	Present
	Mr. Jerry Necastro	Present
	Mrs. Melissa Sydlowski, Vice President	Present

V. Board of Education Reports

Mrs. Sydlowski reported that her place of employment, The Trumbull Career and Technical Center, recently received a sizable grant aimed at promoting literacy.

VI. Old Business

VII. New Business

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	391	- 4
Middle	331	10
High	308	18
Online	<u>10</u>	<u>0</u>
Total	1040	24

IX. Superintendent's Report

Mrs. Kristen Foster was filling in for Mr. Gibson who was absent. She updated the board on the middle school remediation project as well as many upcoming events between now

and Christmas, including multiple fundraising events that are open to the public such as the pancake breakfast and the craft show.

X. Treasurer's Report

Mr. Weber updated the board on the need for revisions to the certificate of estimated resources and appropriations that are sent to the Trumbull County Auditor. He also gave details of his recent travel to Columbus for both a grant conference and for the OSBA capital conference.

XI. Public Input (5 minutes per individual)

N/A

### **TREASURER'S RECOMMENDATIONS**

#### **#22-11-01**

##### **APPROVAL OF MINUTES**

1. Mr. Necastro motioned and Ms. Sydlowski seconded that the following Board minutes be approved as submitted:

October 20, 2022 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#### **#22-11-02**

##### **APPROVAL OF FINANCIAL STATEMENTS**

2. Dr. Mihalcin motioned and Mr. Necastro seconded that the October 2022 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#### **#22-11-03**

##### **ASSISTANT TO TREASURER – ACCOUNTS PAYABLE**

\*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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- Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the change of employment status for **Chrissy Ellis** from part-time Accounts Payable Clerk to full-time Accounts Payable Clerk under the central office salary schedule (Step 6) effective November 21, 2022.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-04**  
**NEW FUND**

- Mr. Necastro motioned and Mrs. Sydlowski seconded, that upon recommendation of the Treasurer, the Brookfield Board of Education approves the following new fund:

200-9011      CBI-MS

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-05**  
**CERTIFICATE OF ESTIMATED RESOURCES**

- Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adopts the revised Certificate of Estimated Resources by Fund Level for fiscal year 2022-2023 as follows:

<b>Governmental Fund Type</b>	<b>Total</b>
General Fund	\$ 11,855,327.63
Special Revenue	\$ 2,920,689.22
Debt Services	\$ 1,597,974.59
Capital Projects	\$ 1,612,014.90
Enterprise Fund	\$ 732,639.16
Trust Fund	\$ 2,284.89
Agency Fund	\$ 60,173.53
<b>TOTAL</b>	<b>\$ 18,781,103.92</b>

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#22-11-06**

**APPROPRIATIONS**

6. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following annual appropriations for the 2022-2023 school year:

General Fund	\$ 11,845,779.75
Debt Services	\$ 943,245.01
Special Revenue	\$ 2,536,193.04
Capital Projects	\$ 1,238,297.47
Agency Fund	\$ 59,465.82
Enterprise Fund	\$ 432,714.65
Trust Fund	\$ 250.00
<b>TOTAL</b>	<b>\$ 17,055,945.74</b>

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-07**

**DONATIONS**

7. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education accepts the following generous donations:

<b>Vaughn family</b>	Food pantry supplies
<b>Cheryl Bell</b>	Food pantry supplies
<b>Greg Maurer/Wheatland Tube</b>	Cutoff steel for plasma arc cutter (Maker Space)
<b>Tony Devitz/Paramount Games</b>	\$2,000 to backpack program

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-08**

**DISPOSAL OF OBSOLETE INVENTORY**

8. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the disposal of eighty-eight (88) school library books/materials that are outdated, worn, beyond repair, and/or duplicates.

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Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **SUPERINTENDENT'S RECOMMENDATIONS**

##### **#22-11-09**

##### **EDUCATIONAL AIDE**

9. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves a one-year limited contract for the following classified individual as an Educational Aide effective November 17, 2022.

<b>Barbara Huey</b>	BE Educational Aide	\$12.34/hour (Step 0)
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Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

##### **#22-11-10**

##### **COOK'S HELPER**

10. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves a one-year limited contract for the following classified individual as a Cook's Helper effective November 28, 2022.

<b>Lydia Guy</b>	Cook's Helper	\$11.58/hour (Step 0)
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Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

##### **#22-11-11**

##### **FAMILY MEDICAL LEAVE (FMLA)**

11. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Samantha Irwin** beginning October 13, 2022, for approximately one to two months pending doctor's release.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#22-11-12**

**FAMILY MEDICAL LEAVE (FMLA)**

12. Mr. Necastro motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Kimberly Osberg** beginning October 17, 2022, with an unknown date of return pending doctor's release.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-13**

**UNPAID LEAVE**

13. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the unpaid leave request of **Alexandra Hagood-Derthick** for two days on December 14 and 15, 2022.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-14**

**RESIGNATION**

14. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education accepts the resignation of **Mark Kujala**, cook's helper, who resigned October 21, 2022, prior to his official start date of October 31, 2022.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-15**

**HOME INSTRUCTOR**

15. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the hire of **Amelina Herman** as a home instructor for an elementary student five (5) hours per week at an hourly rate of \$30.41.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#22-11-16**

**RETIREMENT**

16. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education accepts the retirement resignation of **Janet Pierko**, middle school teacher, effective the end of the 2022-2023 school year with a tentative last day of May 25, 2023. Mrs. Pierko has over 30 years of teaching experience, with 24 years in the Brookfield school district.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-11-17**

**OSCES TRAINING/EVALUATION**

17. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves **Megan Marino**, High School Principal, to evaluate the school counselor following her successful completion of required training by the Ohio School Counselor Evaluation System and in accordance with ORC 3319.113.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-11-18**

**2022-2023 SUPPLEMENTAL CONTRACT**

18. Dr. Mihalcin motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

<b>Keith Davis</b>	Bowling Head Coach	\$2,668 (Step 1)
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Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-11-19**

**2022-2023 SUPPLEMENTAL CONTRACT**

19. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

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**Mike Katko** Bowling Asst. Coach \$1,334 (Step 1)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-20**

**2022-2023 SUPPLEMENTAL CONTRACT**

20. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Jason Warrender** Asst. Baseball Coach \$ 834 (Step 1, split)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-11-21**

**2022-2023 SUPPLEMENTAL CONTRACT**

21. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Matthew Chu** Asst. Wrestling Coach \$ 0 (Volunteer)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**BOARD OF EDUCATION RECOMMENDATIONS**

**#22-11-22**

**EXECUTIVE SESSION**

XII. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

X  1. **To Consider Personnel Matters** - considering the (select one or more) appointment, **employment**, dismissal, discipline, demotion, or **compensation** of an employee or official of the school district.

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\_\_\_\_\_ **2. To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

\_\_\_\_\_ **3. To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_\_\_ **4. To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

\_\_\_\_\_ **5. To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

\_\_\_\_\_ **6. To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

Adjourn to Executive Session. Time: 6:36 p.m.

Return from Executive Session. Time: 8:13 p.m.

XIII. Adjourn Board Meeting. Time: 8:13 p.m.

Moved by Mr. Mihalcin, Seconded by Mr. Necastro  
Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

The next meeting of the Board will be held on Tuesday, December 13, 2022, in the George Economides Board Meeting Room.

TG/dd  
Enclosures  
dd/word/board mtgs 2022 November Mtg

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